



Are You Ready for Workday 2024R1?

Get a Hassle-Free Roll-out of the Latest Features at Unbelievable Pricing

Workday's 2024 Release 1 is around the corner! Workday AMS partner, Jade Global, is here to support you with robust testing and smooth roll out of new features at unbelievable discounted rates.

Sneak Peek into New Features and Their Benefits

Get an insight of what's coming up in Workday 2024 R1.

We've organized some of the new features, module-wise, to offer you an exclusive preview of the remarkable benefits they will bring to your core business activities.



Recruiting



Recruiting Event Management for Candidate Engagement

Workday empowers efficient management of virtual, in-person, and hybrid recruiting events. Users can create event landing pages, registration forms, and utilize check-in capabilities. The platform offers robust reporting for tracking participants, sourcing prospects, and cultivating talent pipelines. Analytics enable tracking of event participation and prospect conversion, ensuring effective recruitment event evaluation. Recruiting campaigns facilitate seamless communication with event participants.

Benefit for Client



Leverage Workday Recruiting to host events and experience improved candidate engagement. For example, if you are hosting a hiring event at a university, you can create custom events for this activity and track the participants and their engagement. Workday provides reporting capabilities to track the effectiveness of recruiting and you can also use recruiting campaigns for sending event communications.



Time Tracking



✔ **Edit and Approve Time by Period**

This feature involves streamlining and automating the time approval process, granting managers access to the Edit and Approve Time report via the Time and Scheduling Hub report and the Team Time worklet. Managers are now empowered to edit and approve time on a per-period or per-week basis, providing a swift overview of worker hour summaries and enhancing overall efficiency.

Benefit for Client

Now managers can view the summary of calculated hours for all workers when they are reviewing in the Edit and Approve Time report, so they can quickly and easily take action on worker time.

✔ **Enter Time by Type User Interface Enhancements**

With the introduction of Workday 2024R1, the Enter Time by Type user experience undergoes significant enhancements, meticulously designed to minimize the steps involved in entering, reviewing, and submitting time. These improvements contribute to a notable boost in the completion rate for the entire process, making time entry, review, and submission by type a seamless and efficient experience for users across the board.

Benefit for Client

Workday now displays the names of holidays in the grid column header when users enter time by type, when there is a holiday event in the user's calendar. This helps users to review their weekly activity more easily.

When there is more than 1 holiday event on the same day, Workday displays only 1 event.

Workday add a new collapsible Time Totals section to display weekly totals and total project hours when your users enter time by type. This enables users to compare the hours they enter against their total expected weekly hours.



Payroll



✓ U.S. Tax Compliance

This release brings updated payroll tax data, fortifying support for compliance in tax-related areas, especially forms. Users will get accurate and current information for seamless adherence to tax regulations.

Benefit for Client

Workday updates these tax authorities to support inactivating worker tax elections:

- OR: Metro Supportive Housing Services Tax (Non-Resident) (Oregon)
- OR: Metro Supportive Housing Services Tax (Resident) (Oregon)
- OR: Multnomah County Preschool for All Tax (Non-Resident) (Oregon)
- OR: Multnomah County Preschool for All Tax (Resident) (Oregon)

✓ Company Car Data

This feature update enhances reporting for company car data. Users now benefit from efficient prompts and advanced search capabilities. Furthermore, the update empowers users to report data by pay group or individual worker, offering a more versatile and personalized reporting experience.

Benefit for Client

Workday delivers a new View UK RTI FPS Company Car Data report that enables you to report company car data by pay group or worker and includes a 179 - Amendment Indicator data item.

Workday updates the Create P45 Forms task to add an Availability Date field that enables you to schedule when the P45 will be available for workers to see when they use self-service.

Workday enhances the View P45 report to display a terminated, or retro-terminated, worker's P45 details after the Create P45 Forms task is run and the worker's profile shows a P45 Leaver Issue Date.

Workday updates the Tax Documents tab of a worker's Pay profile group to show when a P45 is available to view or print as a PDF.

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Hire



✔ Hire Business Process Enhancements

With the introduction of 2024R1, users now have the option to embrace a revamped Hire Employee user interface. The redesign intelligently organizes fields into new sections, reveals hidden elements, and displays referential information, enhancing user experience in the hiring process. The intuitive interface delivers added context, empowering users to effortlessly navigate the hiring process independently, reducing the reliance on HR partners or recruiters. Additionally, the update allows users to streamline the creation and editing of pre-hires by conveniently hiding unnecessary pre-hire contact information components, providing greater flexibility.

Benefit for Client



Improve your business efficiency, user experience, data security, and customization in the hiring process.

✔ Job Profile Business Process

With this release, Workday delivers a new business process that enables you to configure workflows and approvals for creating or editing a job profile. This improves collaboration, reduces errors, and enables you to efficiently maintain job profiles.

Benefit for Client



Optimize your workflow by configuring approvals for creating or editing job profiles in Workday. This feature is a boon for businesses aiming to streamline processes, enhance collaboration, improve data accuracy, meet compliance requirements, adapt to changes, and reduce bottlenecks in the management of job roles within the organization.



Learning



✔ External Learning Assessors

Workday provides the ability to create external learning assessors. This enables you to designate an external expert to assess training activity lesson content for course offerings, including grading work and recording attendance.

Benefit for Client



Elevate the overall quality, efficiency, and flexibility of training program assessments in Workday with the enhanced ability to create external learning assessors.



Adaptive Planning



✓ **Headcount Plan Data Source**

With this release, users gain access to a reporting data source for all headcount plans generated through the Bottom-Up Workforce Planning feature. This enhancement facilitates the creation of headcount plan vs. actuals reports and custom headcount planning reports. This capability empowers users to effortlessly monitor, analyze, and respond to headcount planning data. It's important to note that to utilize this feature, users are required to configure the workforce planning configuration manager with the Use Plan and Execute Tasks option selected and have utilized the Bottom-Up Workforce Planning feature for their headcount plan.

Benefit for Client

Elevate your strategic workforce management with this beneficial feature. Enhance decision-making, ensure compliance, and facilitate the optimization of resource allocation within the organization for improved operational efficiency.

✓ **Report Scheduling**

In this latest update, users are empowered with the ability to schedule live and snapshot matrix reports, eliminating the manual effort of selecting and sharing recurring reports with specific users.

Benefit for Client

Enhance your experience with this feature that improves insights, ensures data consistency, facilitates collaboration, supports compliance, and empowers users by providing timely and relevant information.



Performance



✓ **Employee Review Evaluated By Field**

Workday has refined the processing, display, and population of the 'Evaluated By' field in employee reviews, aiming to enhance overall performance.

Benefit for Client

Enjoy a more accurate and transparent employee review process. By aligning the display of the 'Evaluated By' field with specific evaluation milestones and actions, Workday aims to improve clarity, accountability, and consistency throughout the review workflow.



Analytics & Reporting



✔ **Workday Docs for Layouts**

With Workday 2024R1, we expand the Workday Docs product to support advanced reports. Workday Docs for Layouts is a visual editing tool you can use to design, create, and preview document layouts for use with custom advanced reports in Workday.

You can include content (such as text, tables, images, headers, and footers), add new pages, adjust page settings, and preview the layout as you build it. You can also insert data fields and apply condition rules. After you publish the document layout, you can select it in a business form layout for use when you print your documents.

Benefit for Client

Enjoy advanced customization, visualization, and integration capabilities through the expansion of Workday Docs to support advanced reports. This enhancement significantly improves the efficiency and effectiveness of their reporting process.

✔ **Mass Update Report Tags**

This feature empowers report administrators to efficiently mass assign or unassign report tags across multiple reports or report groups, enhancing user experience and productivity. Additionally, administrators gain access to the 'View Mass Update Report Tags History' task, enabling them to review the history of previous mass updates to report tags. This functionality significantly reduces the time required for updating report tags.

Benefit for Client

Say goodbye to missing report tags! With this update, you can now effortlessly assign and un-assign report tags, streamlining the process of updating all existing reports. This allows you to group reports into specific categories, eliminating the manual effort required for individual reports. Additionally, this enhancement facilitates the convenient viewing of related reports under the assigned tags.

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Integration (Finance)



✓ **Supplier E-invoice Generic Connector**

With the latest release, Workday introduces a new Core Connector: Electronic Supplier Invoice integration template. This template empowers users to construct integration systems for various E-invoice file formats. The integration system includes novel mappings for supplier invoice fields, leveraging the Submit Supplier Invoice and Put Supplier Invoice Text Only web services to efficiently generate supplier invoices originating from E-invoices. This enhancement offers users increased flexibility and functionality in handling electronic supplier invoices.

Benefit for Client

Leverage the power of this new integration template to seamlessly create integration systems for any E-invoice file format.



Integration (France Payroll)



✓ **DSN Data Archiving**

With this release, Workday enables a simpler and more efficient way to access Déclaration Sociale Nominative (DSN) files when using the DSN machine-to-machine solution. We help to support your archiving activities external to Workday.

Benefit for Client

Benefit from the addition of a 'Generate Excel File' checkbox to the DSN Deposit (Machine to Machine) integration template. Now, users can effortlessly opt for the automatic generation of an Excel XML file with just a simple selection.



Benefit



✔ **Decision Support for Medical Plan Election**

Workday enables benefit administrators to configure decision support to help workers select their benefits during open enrollment. You can specify demographic criteria to create dynamic worker groups and generate insights about medical plans these groups chose in the open enrollment of the previous year. Workday displays these insights to workers as they select a medical plan in the current open enrollment to aid in decision-making. Workday also delivers a new report with aggregated data for benefits administrators to understand how workers chose medical plans.

Benefit for Client

Streamline your open enrollment decisions by empowering workers to make informed choices. Now, easily view insights about medical plans from the previous year to enhance decision-making for medical elections.

✔ **Benefits Program Communication Cards**

Workday simplifies the process of creating benefit program cards by enabling you to create cards directly in Workday.

Benefit for Client

Engage with workers seamlessly through program cards, delivering vital information through text, images, and links. Users can easily follow the provided links for additional information or initiate tasks effortlessly.

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